

## WOMEN'S CRICKET 2021

### TEAM SERVICES MANAGER – TRANSPORT

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Reporting to: Head of Cricket Operations

Team: Cricket Operations

Location: Auckland

Term: Fixed Term, Full Time

#### WHO WE ARE

In 2021, New Zealand will host the ICC Women's World Cup for the 3<sup>rd</sup> time, and the 12<sup>th</sup> instalment overall. This is the pinnacle of women's cricket globally and an opportunity for you to join the team behind the tournament. In 2017 over 180 million people watched the tournament, and this audience will increase in 2021 with all the matches broadcast live for the first time. It is set to be the largest women's sporting event held in New Zealand, at the forefront of women's sport, and specifically women's cricket globally.

#### OUR VISION

Our vision for the tournament is to 'Own the moment and lead the change', through the following objectives:

- Connect with the world
- Entertain the world
- Inspire the world
- Excellence in our world

#### WHERE YOU FIT

The Team Services Manager – Transport is part of the Cricket Operations team and will work closely with the Head of Cricket Operations, and wider team, to deliver the event to ICC and Local Organising Committee (LOC) requirements. You will be primarily responsible for designing, planning and implementing transport operations for all teams and officials, and managing the recruitment and appointment of the Team and Match Official Liaison Officers. You will have functional relationships with all internal functional areas, especially the Team Services Manager for Accommodation, and stakeholders including the ICC, NZC, venues, host cities and suppliers.

#### YOU'LL LOVE THIS JOB IF ...

- You are passionate about cricket or sport
- You are a natural problem-solver and self-starter
- You have strong communication and listening skills
- You are highly organised and can plan and prioritise your time
- You are calm and pragmatic under pressure
- You strive to go above and beyond expectations

### **SPECIFICALLY, IN THIS ROLE YOU'LL BE ...**

- Leading the development, validation and delivery of the overall tournament transport plan including transport operations for all teams, officials, venues and host cities
- Managing transport services including team buses, bus routes, parking, team manager vehicles and equipment vans, freight trucks, contracts and license checks
- Managing fleet services including being the liaison for the ICC and managing vehicles used for ICC or LOC staff, VIP services and city-based volunteers where required
- Developing and implementing the necessary policies and procedures for the functional area to ensure all plans are integrated consistently across all venues and host cities
- Leading the recruitment and appointment of Team and Match Official Liaison Officers, including their training, handbook, and personnel management

### **ADDITIONALLY, YOU WILL ALSO BE ...**

- Developing departmental strategies that align with and support the overall strategy
- Developing, implementing and enforcing functional governance, compliance and policy frameworks
- Identifying and managing risks and proactively taking part in the overall risk management strategy
- Providing detailed and timely reporting on progress with strategy, budget, timelines, risks etc.
- Striving for world class standards across all areas for operational excellence
- Collaborating in cross organisation project teams and ensuring the needs of all areas are considered
- Developing budgets and assisting in the development of the department budget
- Managing all areas of expenditure within budget and highlighting any issues as necessary
- Achieving cost savings where possible and ensuring WWC2021 is efficiently run
- Managing and maintaining relevant internal relationships through all stages of operations
- Developing and maintaining key external stakeholder and third-party partnerships
- Nurturing these functional relationships and fostering a spirit of teamwork and cooperation

### **YOU'LL HAVE ...**

- Experience in transport services for a major event is preferred
- Strong relationship management skills, specifically with external stakeholders
- Strong problem-solving experience and being flexible and adaptable
- Demonstrated experience of leadership and managing varied personnel
- Sound budgeting, commercial acumen and financial accountability
- The legal entitlement to work in New Zealand

### **YOU'LL RECEIVE ...**

- A competitive salary, 20 days annual leave and KiwiSaver contributions
- Fresh fruit delivery twice a week, and drinks and snacks on a Friday afternoon
- Annual flu injections and access to the Employee Assistance Programme (EAP)